

Attendance Expectations & Procedures

All students are expected to be in attendance at ACE according to the published calendar.

Absences and Tardies:

Students are expected to approach attendance in a professional manner. Absences need to be clearly communicated to the Main Office and to your anchor teacher. You will be excused for illness or emergency. If it is an emergency, verify this with the Main Office within 72 hours by having your parents phone or in writing. The phone number is 503-546-9928 or email kkollenburn@acecharterschool.org.

All students need to arrive to class on time. In preparation for the future, it is important that students exhibit punctuality and responsibility. Issues concerning tardiness will be addressed on a student-by-student basis.

Unexcused absences and tardies will affect your Career & Workplace Skills grade, and you will still be required to complete any work you may have missed. **Attendance and tardies will be taken into consideration for internships or recommendations.**

The expectation is that if you miss time at ACE you will complete the work assigned during your absence, or an alternate assignment given by your instructor.

Late Arrival/Early Release:

ACE Academy does not have late start or early release days. If a student's home high school has a late start or early release, it is the student's responsibility to attend ACE classes, according to their home high school bus schedule.

Snow Days:

Snow days are rare at ACE. Because of the vast difference in the locations of the seven home high schools, weather may vary. If the student's home high school declares a two-hour delay, early release, or no school due to weather conditions, the student is not expected to attend ACE. However, all students are expected to attend ACE, unless their specific home high school is affected. While one of the districts may declare a no-snow day due to ice, the other school districts may not. All students from the unaffected school districts will be expected to attend school as usual.

